



پوهنتون کاردان
KARDAN UNIVERSITY

INSPIRE

The Monthly Employee Newsletter

April 2021



Employee of The Month

Staff Birthdays

New Employees Introduction

Events Highlights

Birthday Wishes



Kardan University wishes a happy birthday to all of our employees who celebrate their birthdays in April.



Khawaja Jamshid Seddiqi

April 1



Mohammad Qasim Ayaz

April 4



Muhammad Sabaoon Khan

April 4



Muhammad Imran

April 6



Matiullah Hussain

April 9



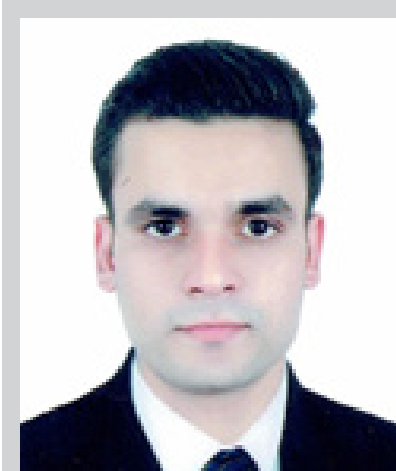
Eran Karimi

April 10



Farkhunda Miher

April 11



Rahimullah Rameez

April 12



Ahmad Nabi Ahmadzai

April 15



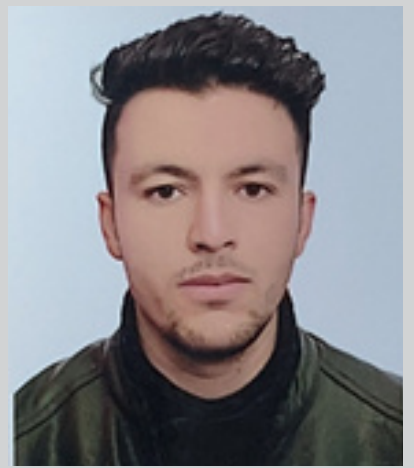
Imran Aminyar

April 15



Dil Aqa Ahmadian

April 21



Fetratullah Nadeem

April 21



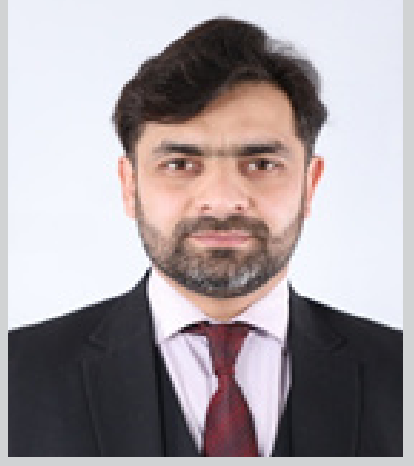
Zahidullah Abdulrahimzai

April 21



Sidiqullah Sahel

April 22



M. Haider Rahmani

April 24



Abdul Ghaffar

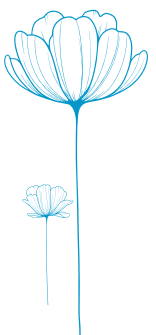
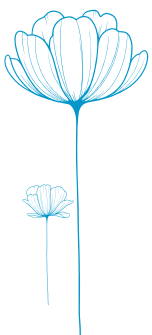
April 25



Wahidullah Ibrahimkhail

April 30

*Wishing our staff and faculty all
the best on their birthdays!
Upwards & Onwards.*



Employee of the Month



Mohammad Matin Sakhi

LLB Program Officer

We are pleased to introduce Mr. Matin Sakhi, LLB Program Officer, as the Employee of the Month for March 2021. Mr. Sakhi is recognized for his tireless efforts, dedication, and commitment towards the Department of Law at Kardan University.

"He is a punctual, hardworking, and dedicated employee of Kardan University. He has achieved a lot in a very little time. Students of the department are delighted and satisfied with his services, behavior, and character as a whole. He has always cooperated and covered all the related tasks very well; he has excellent attendance and well performance. I wish him a bright future and that he shines more at Kardan University," said Khawaja Jamshid Seddiqi, LLB Academic Administrator.

We wish him all the very best and congratulate him on securing this title for the month of March 2021.



New Employee

We are pleased to introduce our new faculty members. We are keenly optimistic that their talents and experiences will add more to the development of Kardan University.

We wish them a great start and a prosperous journey with all the success ahead!



Dr. Habib Gul Zadran

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Education:

- Ph.D. in Business Administration, University of International Business and Economics, Beijing, China.
- MS (Human Resource Management), Mohammad Ali Jinnah University, Islamabad, Pakistan.
- MBA (Human Resource Management), Hazara University, Mansehra, Pakistan.



Dr. Tufail Ahmad Peerzada

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Education:

- Ph.D. in Philosophy (Political Science/IR), Aligarh Muslim University, India
- Master of Philosophy (Political Science/IR), Aligarh Muslim University, India.
- Master of Arts (International Relations, International Law) Aligarh Muslim University, India
- Bachelor of Science (General English) Kashmir University, India.
- Bachelor of Education, Kashmir University, India.



Dr. Iqbal Sonallah

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Education:

- Ph.D., Middle East Studies, Jamia Millia Islamia, New Delhi, India.
- MPhil, Middle East Studies, Jamia Millia Islamia, New Delhi, India.
- Master of Mass Communications and Journalism, University of Kashmir, Srinagar.
- Bachelor of Commerce and Management, University of Kashmir Srinagar.



Mr. Obaidullah Baheer

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Education:

- Master of International Relations, University of New South Wales, Sydney, Australia
- Bachelor of Computer Science, National University of Computer and Emerging Sciences, Islamabad, Pakistan.



Mr. Mohammad Kawsar Dawlatzai

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Education:

- Master of Public Policy, Ripah International University, Pakistan
- Bachelor of Political Science & International Relations, International Islamic University, Islamabad, Pakistan



Zabihullah Dalil Shinwari

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Education:

- Master of Technology (Structural Engineering), Amity University Noida – Uttar Pradesh, India.
- Bachelor of Science (Civil Engineering), Khurasan University, Afghanistan.



Mr. Rahmatullah Ibrahimy

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Education:

- Master of Science (Urban and Regional Planning), University Technology Malaysia (UTM), Johor Bahru Malaysia.
- Bachelor of Science (Building Architecture), Kabul Polytechnic University, Kabul, Afghanistan.



Wajid Kabir

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Education:

- MPhil Economics, Abasyn University Peshawar, Pakistan
- MSc. Economics, University of Peshawar, Pakistan
- Bachelor of Arts (Economics, Statistics), Government College Peshawar, Pakistan.



Mr. Ahmad Nabi Nayeel

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Education:

- MBA (Master of Business Administration), University of Peshawar, Pakistan.
- BBA (Bachelor of Business Administration), University of Peshawar, Pakistan.

Promotions

Mr. Mohammad Agha Ibrahimkhil, the former University Receptionist, is promoted to the Enrollment Officer position for the Strategic Enrollment Office.

Mr. Ibrahimkhil is currently pursuing his bachelor's degree in Journalism & Mass Communications and has completed the Diploma in English Language (DEL) program at Kardan University.

As a passionate and committed employee, he had contributed a lot to the University's Strategic Enrollment Office development. Please join us in congratulating Mr. Ibrahimkhil on this promotion and extend full support and cooperation to him.



Mr. Mohammad Agha Ibrahimkhil
Enrollment Officer

We are pleased to announce that Mr. Nik Mohammad, our former Support Staff, is appointed as the Receptionist for the University's Strategic Enrollment Office.

Mr. Nik Mohammad is currently pursuing his bachelor's degree in Business Administration at Rana University. We congratulate him on this appointment and extend our full support and cooperation to him.



Mr. Nik Mohammad
Receptionist





Employee's New Baby Born

Ahmad Ozair Darwish, March 8, 2021

Son of Ahmad Shoaib Darwish, DEL Lecturer

Lucky Draw Winners

Ziaurahman
Support Staff

Said Mohammad
IT Assistant

Nilofar Shalizai
Record Officer



Winning Prize

- Free Bowling Session with a Colleague
- Refreshment up to AFN 2500





New Employees' First Week at Kardan University

"It was a great honor for me to join Kardan University. I was welcomed very well by the administration. They provided me a comfortable residence at the faculty guest house. Besides, I like the supportive environment of my senior colleagues, who are always there for guidance. Also, the research environment here at Kardan University, I can proudly say, is world-class. My objective will be to guide the students regarding the new trend in research and to publish their work in well-reputed and peer-reviewed international journals."



Dr. Habib Gul Zadran
Assistant Professor, MBA

"My first week at Kardan University was fantastic. The interaction with students, teaching, and non-teaching faculty, exhibited an ideal academic and professional ambiance I have always yearned for. I realize that it will be a bit of a challenge to keep pace with diverse roles and responsibilities at the varsity, but I am confident that I will enjoy my time here. "



Dr. Iqbal Sonaullah
Assistant Professor, MIR



Zabihullah Dalil Shinwari
Lecturer, Civil Engineering

"I'm warmly thankful to the HR Department and Department of Civil Engineering at Kardan University who made me feel welcomed and valued. The job description and responsibilities explained to me were accurate, for which I will utilize my ultimate energy to perform well, In Sha Allah. I have been given an overview of my career path and progress in this organization. By joining Kardan University, I finally realized my dream of working in a standard organization. Hence, I would strongly recommend Kardan University as a great and suitable environment to work as well as to study at."



Wajid Kabir
Assistant Professor, BSc. Economics

"As per the first-week classes experience is concerned, it was an awesome and flourishing startup with a more exciting and effective approach so far. Hope to continue with the same but more vigorous manner ahead."



Ahmad Nabi Nayeel
Lecturer, BBA

"The first working week at Kardan University was an excellent experience. I was oriented well by the HR Department, and found that our colleagues are amiable and supportive. May Allah bless them all"

Kardan University Organizes the Training on Effective Business Communications for Its Employees

As a part of Kardan University's employees' professional development initiative, the University conducted a training session on Effective Business Communications on March 1, 2021, delivered by Mr. Zabihullah Habibi, English Instructor. Employees from various departments across the University participated in this interactive training.



Achievement



Mohammad Qasim Ayaz & Ahmad Nabi Nayeel

We are pleased to announce that Mr. Mohammad Qasim Ayaz and Ahmad Nabi Nayeel, from the Department of Business Administration, have published their research papers affiliated with Kardan University by the international journal of management (IJM). For more information:

https://iaeme.com/MasterAdmin/Journal_uploads/IJM/VOLUME_12_ISSUE_3/IJM_12_03_046.pdf

We congratulate them on publishing their papers and wish them further success!



Kardan University's Memories



Kardan University's Events Highlights

Strategic Partnership Consultative Committee organized a second meeting to review the existing active and expired national and international MoUs.



Reflections

An Interview with Kardan University's Quality Assurance Coordinator



1. Could you please tell us about your education?

I completed my high school at Shir Shah-e-Suri High School in Peshawar, and studied economics at Erica Degree College in Peshawar. Then, I moved to Kabul, attended the Kankor examination, and was enrolled at the Faculty of Social Sciences of Kabul Educational University. After completing the Bachelor's in Sociology, I was admitted to the Master's in International Relations (MIR) program at Kardan University and completed it in 2021.

2. How many years have been that you are working at Kardan University?

I have been working at Kardan University since 2014. Initially, as an English Instructor at the Department of English Language Programs, then as a Quality Assurance Manager. Currently, I am working as a Quality Assurance & Accreditation Coordinator.

3. How did you choose this field?

While working in Peshawar, I served as an English Instructor at the Kabul Center and GEI and ELP. After completing my Bachelor's, I joined Kardan University as an English Instructor. After serving for two years in this position, and based on my experience in the field of Quality Assurance, I applied for the Quality Assurance & Accreditation Coordinator and was appointed to this position.

4. What is your exciting memory at Kardan University?

I feel I have come to the right place, contributing to my personal and professional development. I have so many memories in my life, but I prefer to tell them verbally rather than writing them down.

5. Could you please tell us about your achievements?

I would not claim that I have achieved lots of things at Kardan University because what I have done is all team efforts. These achievements, include:

- Institutionalizing the culture of Quality Assurance at the University
- Developing Quality Assurance Guidebook
- Contributing to obtaining national accreditation from the Ministry of Higher Education
- Assisting and facilitating the Department of MBA in the process of IACBE accreditation
- Obtaining the membership of CHEA International Quality Group (CIQG)
- Obtaining the full membership of the APQN (Asian Pacific Quality Network)
- Providing training on Quality Assurance to various public and private Universities of Afghanistan
- Contributing to the process of applying for ACBSP accreditation for the Faculty of Economics
- Assisting the Department of Engineering in securing a top position in Afghanistan
- Could you please tell us about your personal life?
- I believe personal life should remain private.
- Tell us one sentence about Kardan University.

Kardan University is an inspirational place to work at.

Orientation Session for New Faculty Members

Kardan University's HR Department, in collaboration with the Faculty Development Center, conducted an orientation session for the new faculty members to orient them about different University policies, welcome them to the team, and help them to receive the essential information about the University.



Appreciation Ceremony for Azizi Bank

The Office of Career Services organized an appreciation event to recognize Azizi Bank's cooperation and support with Kardan University for providing career opportunities for Kardan University's students and alumni.



Kardan University Launches ASPIRE, The First Alumni Magazine to Promote Greater Alumni Engagement



For Your Consideration

Tips for Success in the Workplace

Reliability

Be reliable; notify your supervisor anytime you will be late for or absent from work.

Follow through on your assignments and any commitments you have made at work.

Cooperativeness

Be cooperative, not competitive, with your colleagues. Offer new ideas and solutions when possible but be willing to give others credit where it is due.

Listen

Be a good listener; you don't know everything, so don't act as you do! Learn to read your colleagues' body language; it will often let you know when you should stop talking and start listening.

Professionalism

Be professional in your workplace communications, both oral and written, check your spelling and grammar before sending emails to your supervisor(s), colleagues or clients and treat both your colleagues and clients with respect.

Strive for Excellence

"Great ambition is the passion of a great character. Those endowed with it may perform very good or very bad acts. All depends on the principles which direct them." Napoleon Bonaparte

Other Tips Include

Take your lunch breaks. Get to know your boss better. Know your industry. Do what you say you are going to do. Be kind to your co-workers.

Make the Right Impression

Arrive on time, dress appropriately; act professional; and always show enthusiasm, no matter what you are asked to do. Remember that your assignments will become progressively more exciting and involved once you have demonstrated what you can do!

Be Open-Minded

Never tell your supervisor(s) or colleagues that something "isn't my job." Always be willing to expand your workplace knowledge and learn new skills.

Value Contributions

Sometimes an idea that seemed "dumb" when proposed turns out to be a good one. Learn to value the contributions of all your colleagues, even if you don't agree with all their ideas.

Build and rebuild your reputation

"Character isn't inherited. One builds it daily by thinking and acting, thought by thought, action by action. If one lets fear or hate or anger take possession of the mind, they become self-forged chains." Helen Gahagan Douglas

Give and Receive Feedback Gracefully

When it's time to reflect on your personal, professional progress and performance reviews that might hold a few less positive notes on your work, embrace the failures as learning opportunities, and take the criticism as a chance to grow.

But at the very least, don't let feedback build up for a whole year or wait for your boss to bring it out annually.

Kardan University's Chancellor Meets the Minister of Economy to Extend Cooperation and Advance SDGs in Afghanistan



Kardan University's Dean of Faculty of Economics Participates in A Virtual Forum on Change Management for A More Inclusive World



Employees' Photos



Send your individual, group, or department photo to hr@kardan.edu.af and be featured in our next issue of INSPIRE
Visit our homepage www.kardan.edu.af/careers.

Share your success stories via hr@kardan.edu.af and inspire others



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